

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

No. AIIMS-BLS/(G)/2024/NIQ/ 06

Dated: 15/02/2024.

NOTICE INVITING TENDER

Password protected quotations are invited (Technical and Financial bids in separate files) from the interested parties/ agencies for installation of German Hanger along with other items as mentioned in scope of work (Annexure I) at AIIMS, Bilaspur for laying of foundation stone ceremony of Night Shelter by Hon'ble Union Power Minister on dated 23rd February, 2024(date is tentative). The scope of work and the items to be hired are detailed at Annexure-I &III. Both the bids viz. "Technical and Financial" should be sent on email id : Storeofficer@aiimsbilaspur.edu.in before 19-02-2024 up to 11:00 A.M in separate PDF files and files to be named as "Technical bid and Financial bid" separately. The Financial bid must be passworded. protected" . The mail has to be sent with the subject AIIMS-BLS/(G)/2024/NIQ/German Hanger The bids will be opened in the presence of parties or their authorized representatives at 2.30 P.M on the same day in the office chamber of the undersigned. Financial bids will be opened only for the bidders, whose Technical Bids have been found to be acceptable. Earnest money of Rs. 50,000/- (Rupees Fifty thousand only) in the shape of Bank draft in favor of Executive Director, AIIMS, Bilaspur , H.P. is to be submitted on or before 19-02-2024 up to 11:00 A.M. **The technical bid without earnest money will be rejected straight way.** Earnest money in cash shall not be accepted.

The parties willing to participate in the tender should fulfill following conditions: -

1. German Hangers required to meet all safety measures as prescribed by Govt. from time to time.
2. The bidders has to follow direction of officer in charge/Coordinator during & after erection of tents. For short comings, immediate improvement shall be made by contractor as per the directions on the spot.
3. The hanger should have adequate provisions for entry /exit, ventilation, firefighting and security etc. as per notification issued by Govt. from time to time.
4. Bidders should be registered under GST Act.
5. Being a committed task all the works such as hanger, chairs, stage etc. should have to be installed before 24 hours of the event failing which a penal action may be taken along with forfeiture of earnest money.

Sd/-
Deputy Director (Administration)
AIIMS, Bilaspur (HP).

Other Terms & Conditions: -

1. The participants/Firm must have wide experience in the field and shall submit in brief the details of events conducted by them in last three years. They shall submit their PAN number/GST number copy and Income Tax Returns of last two years. The firm shall submit the detail of work done in other government departments in the past 2 years.
2. The participants/Firm should have done such event of value more than 5.00 lakhs.
3. EMD of Rs. 50,000/ in the shape of D.D. in favor of Executive Director, AIIMS, Bilaspur, in separate envelope with BLS/(G)/2024/NIQ/German Hanger mentioned on the envelope and the same to be dispatched to **Procurement Section, Admin Block AIIMS Bilaspur H.P.**
4. EMD of unsuccessful bidders will be returned after 2 days of opening of bid. However, EMD of L-1 will be retained till the satisfactory completion of the work.
5. All the installation should be done 24 hours before the event.
6. Material provided should be of the best quality.
7. The clothing material should be neat and clean without any stains.
8. The number of items is tentative and may be increased or decreased as per requirement.
9. Alternative bids shall not be considered. Only one tender can be applied by the person/ firm individual or in partnership.
10. The technical bid and financial bid is to be shared in PDF file and the financial bid file is to password protected on the email id: [Storeofficer@aiimsbilaspur.edu.in.](mailto:Storeofficer@aiimsbilaspur.edu.in) Please retain the password with you. The password will be telephonically requested from you during the meeting of the Local Purchase Committee, AIIMS Bilaspur, for the opening and evaluation of your quotes by the Committee. The bid should reach in the office on the above-mentioned email id on before 19-02-2024 at 11.00 AM.
11. Any dispute, arising out of this contract will be subject to the jurisdiction of Bilaspur Court.
12. The Executive Director, AIIMS, Bilaspur reserves the right to reject any or all the tender without assigning any reason there to.
13. The bidder who is representative of any company shall have to produce authorization letter/certificate from the concerned company to the effect that he has been authorized to participate on behalf of the said company.
14. Each paper of the tender should be signed by the bidder as a token of acceptance of all terms and condition of the tender failing which tender will be rejected at the level of technical scrutiny.
15. Bidder will be responsible for Safety and hygiene. All installation shall be considered for use only after certification from the Technical Committee constituted for this purpose.
16. Executive Director, AIIMS, Bilaspur reserves the right to accept or reject the tender without assigning any reason.
17. ANY CHANGES IN THE TERMS AND CONDIONS SHALL BE PUBLISHED IN THE WEBSITE ONLY.

Annexure-1

Scope of work:-

1. Construction of an elevated stage for sitting of VIPs.
2. Providing of waterproof German Hangar for the seating of 1000 people approximately covering the entire stage. However, necessary modifications may be made as per the space available at the venue and white ceiling with white cover of German Hanger.
3. Providing 200 cushioned chairs (with white covers) with additional 800 plastic chairs (As per requirement) for seating of general public.
4. Fresh flower decoration of the stage.
5. Providing full carpeting of standard quality for the stage.
6. Providing VIP sofa sets (Single Seater) with Centre tables.
7. Fire Extinguishers (Co2 type) 10 Kg. or ABC type, of reputed brand (ISI Marked) within the main stage and entire seating area, as per requirement.
8. Decorated Lecture Podium one side.
9. Sound system of any reputed brand.
10. Number mentioned in the scope of work can be increased or decreased as per actual requirement.
11. Tentage as per requirement for area other than German Hanger.

Annexure-1I

Technical Bid Part-A
(To be submitted on the letter head of the bidder)

Short notice Inviting Quotations for making arrangements at AIIMS, Bilaspur in connection with foundation laying ceremony of Night Shelter by Hon'ble Union Power Minister on dated 23-02-2024.

<u>Name of Bidder</u>			
<u>Correspondence Address</u>			
<u>Tel /Mob No</u>			
<u>Email ID</u>			
<u>Contact person Name</u>			
<u>Mobile No. (Contact person)</u>			
Sr. No.	Particulars/documents required	Detail /compliance(Y/N)	If submitted, mention page No.
1.	Name & address of the firm/company with phone number and email		
2.	Registration Number of Firm/company		
3.	License Number under Contract Labour (R&A) Act.		
4.	PAN & (Income Tax Return latest) Separate		
5.	GST Registration Number		
6.	Certified copy by CA regarding last 3 financial year turnover, which should be more than 20.00 crore.		
7.	The participants/Firm should have done such event of value more than 5.00 lakhs. Copy of Supply orders or verified bills of event		
8.	Work Experience in dealing with Govt. Department as mentioned in Terms &Conditions duly signed by Competent Authority.		
9.	Signed copy of Notice Inviting Quotations (NIT) as token of acceptance and submit as part of tender notice with technical bid.		
10.	Details of the FD/DD of earnest money (EMD)		
11.	Brief Profile of the firm		

12.	Proposal for Design/ specification of proposed structure to be erected at Bilaspur, as per site plan attached (at Annexure-I)		

Declaration

I/we.....(Name of the Authorized Representative of Bidder) of _____ (Name of the bidder) do hereby declare that the entries made in the technical bid for providing & fixing German Hanger during Laying of Foundation Stone Ceremony of Night Shelter at AIIMS, Bilaspur are true to the best of my/our knowledge . I/we hereby agree to abide by all terms and conditions laid down in Tender document.

Place & date

(Name& signature with stamp of the bidder)

Annexure-III

Financial Bid

Short notice Inviting Quotations for making arrangements at AIIMS, Bilaspur in connection with foundation laying ceremony of Night Shelter by Hon'ble Union Power Minister on dated 23-02-2024 as per scope of work mentioned below: -

<u>Name of Bidder</u>					
<u>Correspondence Address Contact Person Name</u>					
<u>Mobile No. (Contact person)</u>					
Sr. No.	Description of Work	Qty.	Unit	Rate in words	Rate in figure
1.	Providing fixing erecting and decorating of stage with waterproof roof duly carpeted brand new, frilled and covered with Glicha. The height of stage should be 4 feet from the ground the stage should be erected @ 9 inches high at three steps of 12 feet each depth of stage from the front side.	30x15 Ft. Approx.	Per Sq. Ft.		
2.	Providing of waterproof German Hangar, covering the entire stage and having sitting capacity for 1000 audience approximately. However, necessary modifications may be made as per the space available at the venue.	2,400 Sq. Ft Approx.	Per Sq. Ft.		
3.	Cushioned Chairs with white cover for the seating of Officers/ general public	200 Approx.	Per Unit		
4.	Plastic Chairs	800 Approx.	Per Unit		
5.	VIP Soft Set (Triple Seater) with Centre Table	5 Approx.	Per Unit		
6.	Providing full carpeting of the stage as well as other seating.	2400 sqft	Per Sq. Ft.		
7.	Sound system	one	No.		
8.	LED Screens P4 Resolution	200 Sq. Ft. Approx.	Per sq. ft.		
9.	Tentage for area other than German Hangar	As per requirement	Per Sq. ft.		
	Total Rates quoted (in figures) GST%				
	Grand Total Amount including GST				

Declaration

I/we..... (Name of the Authorized Representative of Bidder) of _____ (Name of the bidder) do hereby declare that the entries

made in the Financial bid for providing & fixing German Hanger during Hanger during Laying of Foundation Stone Ceremony of Night Shelter at AIIMS, Bilaspur are true to the best of my/our knowledge. I/we hereby agree to abide by all terms and conditions laid down in Notice inviting quotations.

Place & date

(Name& signature with stamp of the bidder)

Undertaking

I(Name& Address of the firm/ Contractor) hereby declare that I have read the tender document thoroughly and understood the scope of work before quoting the rate of each items. I further declare that I have visited the site/ sites as mentioned in tender document before quoting the rates. I also declare that I will perform all the work up to the satisfaction of the Authority and for any violation penal action and / or penalty can be imposed on me as deemed fit and I shall be bound by law to bear the same.

Signature